



**Accreditation Board
Annual Report**

September 1st 2016 – August 31st 2017

www.ehtpa.eu

1. INTRODUCTION

On behalf of Accreditation Board members, I am pleased to present this summary of the Board's activity during the 2016-2017 reporting year and to note that the accreditation process and its management continue to adhere to the established systems.

2. MEETINGS

Three meetings were held during the year. All the meetings were held in the Priory Rooms, Birmingham.

3. ACCREDITATION AND ANNUAL REVIEW OUTCOMES

Institution	Course	Successful Review	Notes
UEL	BSc (Hons) Herbal Medicine	✓	Course ended November (?) 2017.
Lincoln	BSc (Hons) Herbal Medicine	✓	
Middlesex	BSc (Hons) Herbal Medicine/Traditional Chinese Herbal Medicine	✓	Course closed. Anticipated end 2017-18.
	PG Dip Professional Practice Ayurveda	✓	Course closed. Anticipated end 2018-19.
	PG Dip Professional Practice Chinese Herbal Medicine	✓	Course closed. Anticipated end 2018-19.
	PG Dip Professional Practice Herbal Medicine	✓	Course closed. Anticipated end 2018-19.
Northern College of Acupuncture	PG Dip Chinese Herbal Medicine	✓	
Westminster	MSc Chinese Herbal Medicine	✓	
	BSc (Hons) Herbal Medicine	✓	

4. ANNUAL REVIEW DEVELOPMENT AREAS

Ongoing from 2016-17 Report

External Examiners' Comments on Clinical Practice

There are indications in some institutions that this requirement is deemed important and there have been improvements in the access to and reporting on clinical practice. However, it remains the case that this is not as thorough as the Board requires.

Analysis of Data

Student numbers remain small, which means that the interpretation of the data offers little in terms of indications of themes emerging.

CPD

There is evidence of some development in CPD for CHM.

Completion of the Review Template

The overall standard of the reports improved, though there still continued to be variability between the weakest and the strongest reviews.

New

Evidence of greater use of e-portfolios.

5. BOARD ACTIVITIES

New documentation

- The Board agreed a Vision, Values and Mission statement for publication on the updated EHTPA website.

Revisions to protocols and documentation

The following were revised and/or updated:

- The Institutional Annual Review Template

Other items

- A Board member chaired and other members participated in the Council's Education Development Group task force.
- Board Self Evaluation was undertaken in July.

6. MATTERS REFERRED TO COUNCIL

Amendment of the 'Abbreviated' Core Curriculum

Following a request made by an institution during the 2016-17 review process, Council was asked to consider replacing the current Diet and Nutrition module in the 'Abbreviated' Core Curriculum for graduates from recognised BAAB courses with a module in Chinese Medicine Nutritional Therapy.

7. 2017-2018 SCHEDULE OF ACCREDITATION AND REVIEW EVENTS

The Middlesex and Westminster courses will undergo Annual Review. The Lincoln course is working with a new validator and will seek an early Re-accreditation at a joint validation/re-accreditation event in December 2017. The NCA course Re-accreditation, will be deferred to 2018-19 in the light of the College's arrangements with a new validator.

8. ACCREDITATION BOARD ACTION POINTS FOR 2017-18

Routine

- Complete the 2017-2018 annual monitoring and review events in the Spring term: receive written panel reports by the end of March 2018.

- Make recommendations to Council on any accreditation practices that have implications for EHTPA education policy.
- Review Board templates as necessary.

Rolled over from 2016-17

- Obtain clarification from Council on the relationship between the Core Curriculum and Standards of Proficiency, in particular to confirm that the Core Curriculum Learning Outcomes sufficiently reflect the Standards of Proficiency (SoP) and to determine whether the SoP should be used for the purpose of course accreditation in line with HCPC course approval processes.
Note: this may be overtaken by the EDG work referred to below.
- Consider how good practice identified in accreditations and reviews can be disseminated more widely and effectively.
- In the light of the Educational Development Group's recommendations, review:
 - The updating of the Core Curriculum
 - The accreditation and review processes
- Present proposals to Council on Tradition-focussed Dispensary Standards for Educational Institutions.

New

Follow up the outcomes of:

- The July 2017 Board Self Evaluation
- The Education Development Group

9. BOARD MEMBERSHIP

Membership

Dr Vijayendra Murthy's membership of the Board ceased following the APA's withdrawal from the EHTPA in January. Dr Anne Miller decided to resign from the Board for personal reasons at the end of June. As can be seen in the Appendix, there was full attendance from all the other members.

The Board decided not to seek a replacement for Dr Miller as the present membership is sufficient to manage the current workload.

10. ACKNOWLEDGEMENTS

My thanks to all the members, Gail Breeze, the EHTPA Administrator, and everyone else who has directly or indirectly supported the operation of the Board during the past year.

Harvey Woolf
on behalf of the Accreditation Board
31 October 2017

Appendix

BOARD MEMBERSHIP AND ATTENDANCE

	Attendance
Practitioners nominated by EHTPA Professional Associations+	
Eileen Gibbon	3/3
Emma Farrant	3/3
Dr Vijayendra Murthy ¹	0/1
John Smith	3/3
Dr Frances Watkins	3/3
Member representative of institutions offering EHTPA accredited courses	
Mike Potter	3/3
Independent members	
Rishma Dattani	
Lesley Donovan	3/3
Dr Anne Miller ²	1/2
Prof Kath Ross	3/3
Harvey Woolf (Chair)	3/3

+ Once nominated, these members serve as **independent** practitioners, not as representatives of their nominating PAs.

¹ Ceased to be a member 9 January 2017

² Resigned 30 June 2017